

JAWAHAR NAVODAYA VIDYALAYA, CHENDAYAD, KANNUR KERALA

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**TENDER FOR THE YEAR 2017-18 FOR THE SUPPLY OF
PHOTOCOPIER**

ISSUED TO:
.....

Date:.....

Sealed tenders/quotations are invited on behalf of Navodaya Vidyalaya Samiti, Department of School Education & Literacy, Ministry of Human Resource Development, Government of India from eligible and interested registered firms and companies for the supply of articles and services shown in the attached statement for JNV CHENDAYAD, KANNUR DIST., KERALA STATE so as to reach the undersigned up to 20.01.2018.

Tenders/quotations shall be submitted according to the terms and conditions specified in paragraphs 03 to 25. Unless specified otherwise in the tender, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.

PRINCIPAL

Conditions:

1. Supply should be affected to the Vidyalaya
2. Rate quoted should be inclusive of GST, all other charges including transportation.
3. Unconditional quotations in the prescribed form only will be accepted.
4. The authority to finalise the quotation is vested with the PAC
5. Items supplied should be of superior quality; the supply will be checked and verified by a committee appointed by the Principal. If any item is found inferior in quality, the supplier has to replace the same at his cost and risk.
6. Authorised service centre of the company should be available in Kerala. Address of the authorised centre in Kerala may be provided with the tender.
7. The company is liable to replace/repair the item within 7 days from the intimation (through Email/Telephone) to the company.
8. Annual maintenance contract after the warranty period also should be quoted in the tender itself. AMC amount will be paid quarterly basis only. In the warranty/ AMC period if the tender/company failed to rectify the complaint, will be levied penalty as per the discretion of the Purchase advisory committee.
9. The tenderer should submit the PFMS details in the attached proforma. All the payments will be made through PFMS only. If the company is registered in the GEM the details may be provided.
10. Tender/quotation should be submitted only in the forms supplied from JNV and the tenders submitted in any other form shall be rejected summarily. The duly signed terms and conditions should also be signed and submitted along with the tender. Copy of PAN card, GST registration, Bank pass book front page are to be attached with the tender. Tender without attachment will be rejected without any notice.
11. The EMD Rs.1000/- (One thousand) to be transferred to the SB account no.10645203209, IFSC CODE SBIN0002228, SBI KUTHUPARAMBA BR. Through RTGS/NEFT. Copy of the payment slip should be attached to the tender. Security Deposit will be levied @5% of the bill. If the contractor is not agreeing to remit the Security Deposit the reasons thereof should be specified with supporting documents and the undersigned reserves the right to accept or reject such requests.
12. Incomplete tenders/quotations submitted without required EMD will be summarily rejected and no future correspondence in this regard will be entertained.
13. The right to accept one or all the items from this tender lies with the Principal/ PAC.
14. Form D for tax exemption or any other certificate for any exemption will not be issued from this office.
15. If the contractor fails to supply the articles within the stipulated date, the undersigned shall be at his liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any, shall be deducted from the EMD/Security Deposit/Pending bills and in case any amount in excess of the Security Deposit is paid by the undersigned the contractor shall be liable to pay this amount.

The above terms and conditions are accepted.

Tenderer/ Contractor

JAWAHAR NAVODAYA VIDYALAYA, CHENDAYAD, KANNUR KERALA

**TENDER FOR FORM FOR THE SUPPLY OF
PHOTOCOPIER MACHINE**

Ref No :

Dated :

We are offering the following lowest rates for the item(s) under the conditions specified above and specification given in the tender schedule.

SL. No:	NAME OF THE ITEMS	SPECIFICATION	APPROX REQ QUANTITY	RATE incl GST may be quoted per piece (1 no/1 mtr)
1	PHOTOCOPIER MACHINE	B/W A3 Multifunction 20 speed / min or above 128 MB Memory or above Network with nic card 250x1 + 100 in Bypass tray ADF facility with sorting Duplex printing Tonner capacity 10000 and above Min Warrant 1 year Service centre in Kerala	1 NO	

I understood and agreed to all the terms and conditions enclosed along with tender application form and conditions mentioned above.

Name & Address of
the tenderer

PAN NO :

GST NO :

GeM registration details if any

Date:

Witness : 1.

2.

Signature of the tenderer with date

(SEAL)